ProQuest Dialog™ Search Basics

ProQuest Dialog

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ProQuest

Agenda

Search and Support Tools:

- Helpful URLs

- Content Overview

- ProSheets

- Search Aid

Support Page Demo

Interface Orientation

- Default Settings

- Basic Search Syntax

- Database Selection/Short-cuts

- Search Results

- Refining your Searches

- Exporting Results

PQD Platform Demo

Helpful URLs

Customer Information Page
www.proquest.com/go/dialog

Training & Support Page
www.proquest.com/go/dialogwebinars

Database ProSheets
http://www.proquest.com/products-services/ProQuest-Dialog.html

Customer Support
customer@dialog.com *or* 1 800 334 2564 or 00 800 33 34 2564

Default Setting: Auto-Complete

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Searching: 99 databases ▾   0 Recent searches | 0 Selected items | 👤 My Research (Training) | Exit

Basic Search | Advanced ▾ | Command Line   Cost Estimate | Preferences | 🌐 English ▾ | Help ❓

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Dialog™

Advanced search

| toxic   🔍 | Search tips |
| toxic |
| toxic tv |
| air toxic |
| art toxic |

Search tips
- nurs* finds up   body toxic   more
- Use quotatio   lead toxic
- diabetes NEA   toxic soil   fied number of
  words.   toxic stew
                          toxic home
Search indust   toxic dyes
                          Turn off auto-complete   ⊗ Close
Aerospace & Defense Search »

Databases
- ABI/INFORM® Professional Advanced
- ABI/INFORM® Professional Market Research
- ABI/INFORM® Professional Standard
- Abstracts in New Technology & Engineering
- British Library Inside Conferences
- Business & Industry
- Current Contents® Search

Auto-Complete Feature

What is "Auto-complete"

- Displays common search terms and phrases based on the term(s) entered into the search box.

- You can either

    - **Select** a suggested term from the list

    - **Ignore** the terms

    - **Close** the drop-down for the specific search

    - **Turn off Auto-complete** in current session

    - **Deselect** Auto-complete in your preferences

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Default setting: automatic detection of common word endings

- **Singular and plural forms**   - Both regular and irregular

    CAT => **CAT, CATS**   **CHILDREN** => **CHILD, CHILDREN**

- **Comparatives and superlatives**

    TALL => **TALL, TALLER, TALLEST**

- **British and American spellings** - Applies to all databases

    COLOR => **COLOR, COLOUR**
    OESTROGEN => **ESTROGEN, OESTROGEN**

- Use quotation marks to search an **Exact term** without linguistics detection

    "CATS" => **CATS**   **"COLOUR"** => **COLOUR**   **"TALLEST"** => **TALLEST**

- If desired, deselect automatic retrieval of each type of linguistics in preferences.

Exact Words and Phrases

How can I search an Exact word or phrase

- Enclose a word or phrase in quotation marks for an **Exact** search

- Quotation marks "turn off" word variations

      "BOOK"
      "FINANCIAL FUTURES"
      "THE CAT IN THE HAT"

- **TIP!** Truncation *can* be used within quotation marks

      "UNIVERSAL DESIGN*" =>
          UNIVERSAL DESIGN
          UNIVERSAL DESIGNS
          UNIVERSAL DESIGNING

Boolean / Logical Operators

AND → both / all terms must be present

OR → either term must be present

NOT → eliminates hits on the term after NOT operator

NOTE:

AND is implied between terms separated by a space

CANCER RESEARCH → **CANCER** **AND** **RESEARCH**

Proximity Connectors

NEAR => Any order of terms

- **NEAR** alone retrieves up to 4 intervening words – defaults to **N/4**

- Can be used with numbers - **N/#** - to allow up to **#** intervening words

N/0 retrieves terms as a phrase (in any order - NO words in between) and allows word variations

CANCER NEAR/1 RESEARCH => Any order, term variations

(CANCER NEAR/1 RESEARCH) AND ESTROGEN

Truncation and Wildcards

Left and Right Truncation Examples

- *TOXIC* – retrieves 0-10 characters at the beginning and/or end of a word

  TOXIC, TOXICOLOGY, CYTOTOXICITY, INTOXICATED

To specify more (or few) than 10 allowable characters, 2 methods:

- **MONO[*15] or MONO$15** – retrieves up to fifteen trailing characters

  MONORAIL, MONOTONOUS, MONOMETHYLHYDRAZINE

- **[*2]TOXIC or $2TOXIC** – retrieves up to 2 leading characters on left hand

  TOXIC, DETOXIC, CYTOXIC, ATOXIC, UNTOXIC

- **Limited Truncation within Exact search: "[*2]TOXIC" $ not allowed**

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Internal Truncation

- **TO?IC** – will retrieve 1 character in the middle of the word (not "up to 1" character)

  TOXIC, **TONIC**, **TOPIC**

- **??TOXIC** retrieves exactly 2 leading characters on left hand

  DETOXIC, **CYTOXIC**, **UNTOXIC**

  Will *NOT* retrieve **TOXIC**, **ATOXIC**

- **?????DERM** – retrieves exactly 5 leading characters, no more no less

  PACHYDERM but not **EPIDERM**, **ECHINODERM**

Order of Processing

What is the default order of processing?

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Parentheses

PRE
NEAR

AND
OR
NOT

AND
OR
NOT

So, if you don't use parentheses,
dog OR cat AND food OR nutrition
…will be searched, by default, as:
dog OR (cat AND food) OR nutrition

Use parentheses to get what you want!
(dog or cat) AND (food or nutrition)

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