



TurningPoint Cloud Content Creation Manual

Updated September 2016

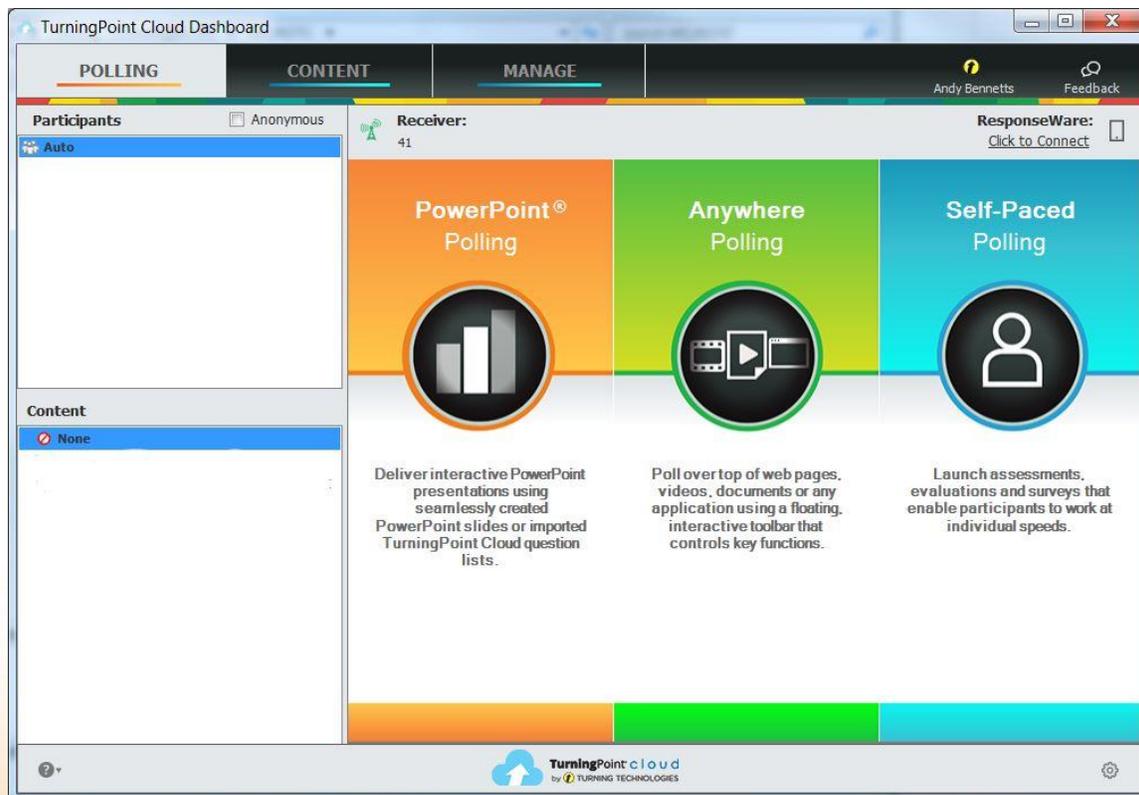


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Training and Support Resources

Resources and Contacts:

1. Turning Technologies Technical Support: 866-746-3015 (M-F; 8am-9pm EST)

Technical support is available via phone, online chat or email. All can be accessed from this link: <http://www.turningtechnologies.com/technical-support>. On this page you will also see a tab for **Solutions and Resources** where you can access a comprehensive knowledge base for both TurningPoint and MOBI. In addition, you may email Technical Support at support@turningtechnologies.com.

2. Interactive Learning Support Team

<p>Andy Bennetts Interactive Learning VP of Training (for content and technical questions that tech support cannot answer) 970-564-3284 andy@INTLRN.com</p>	<p>Tamara Williams Interactive Learning VP of Sales (for sales and replacement questions) 303.988.2577 tamara@INTLRN.com</p>	<p>Steve Huff Interactive Learning President (for any other questions regarding sales, support or service) 720-261-2597 steve@INTLRN.com</p>
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Chapter 1: Creating Content in PowerPoint® Polling

Objectives – Tasks

- ❖ Task #1: TPC Toolbar in PowerPoint®
- ❖ Task #2: Creating Questions in PPT Polling
- ❖ Task #3: Adding Objects in PPT Polling



PowerPoint Polling

The polling function in PowerPoint allows you to poll an audience with questions embedded directly into your PowerPoint presentation. A ribbon/toolbar is directly integrated into PowerPoint.

Task #1: TPC Toolbar in PowerPoint®

From the TPC Dashboard, select PowerPoint® Polling. This will launch your PowerPoint application with a new TPC PowerPoint Polling ribbon. (Figure 1)

From this ribbon, you will be able to:

- Insert clicker question slides (MC, T/F, Numeric, Short Answer, etc.)
- Insert TPC objects (Correct Answer Indicator, Charts, Countdown, etc.)
- Insert competition slides (Team Assignment, Team Score, Team MVP, Fastest Responder)
- Load and manage Participant Lists (Chapter 3)
- Switch between Live and Simulated Polling
- Verify and change connections
- Look at Messaging
- Save Session files
- Reset the PowerPoint Session (**Important Step**)
- Immediately view and print Reports
- Change TPC Preferences (Software, Connections, PPT, Anywhere, & Self-Paced)
- Access TPC Help Menu (User Guide, PPT Polling Training, Video Tutorials, etc.)

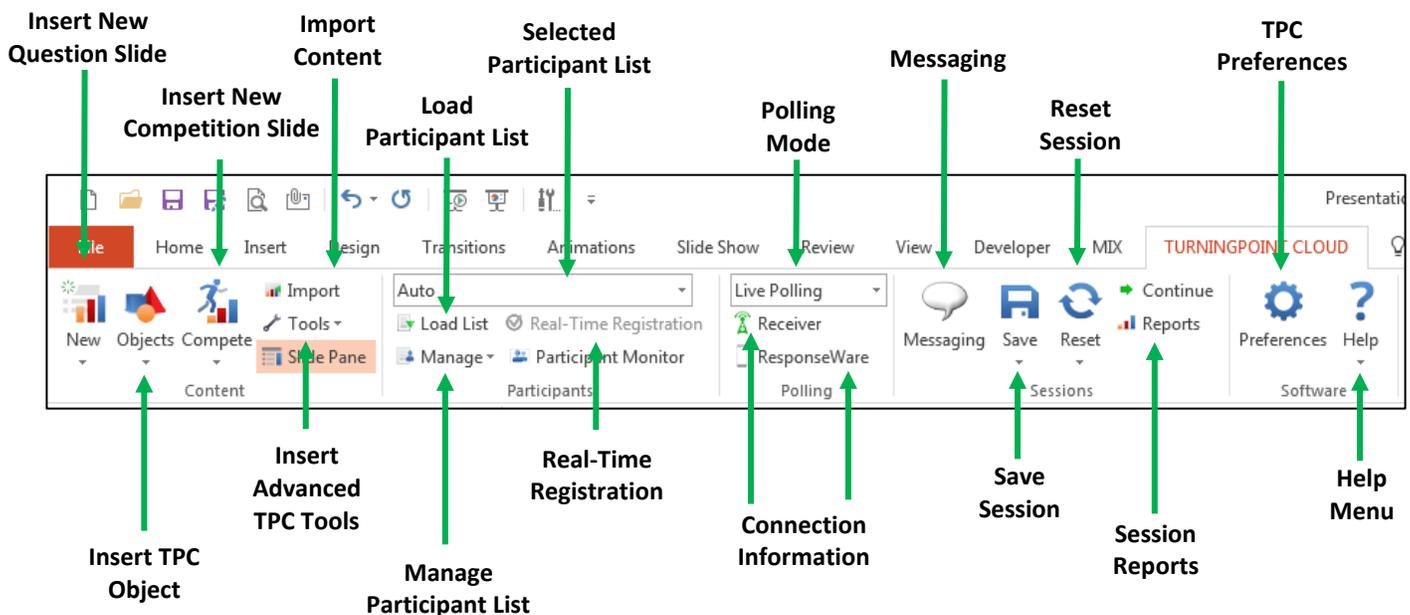


Figure 1: PowerPoint Polling Ribbon

Task #2: Creating Questions in PPT Polling

1. From the TPC ribbon, click the **New** icon  and select a **slide type**. There are 10 slide types available. (Figure 2)
 - **NOTE:** Questions will come in as new slides in the PPT presentation.
2. Enter the question text and answer text. (Figure 3)
3. Repeat Steps 1 and 2 as many times as needed to create the PowerPoint Polling presentation.
4. When finished, **Save** the presentation.

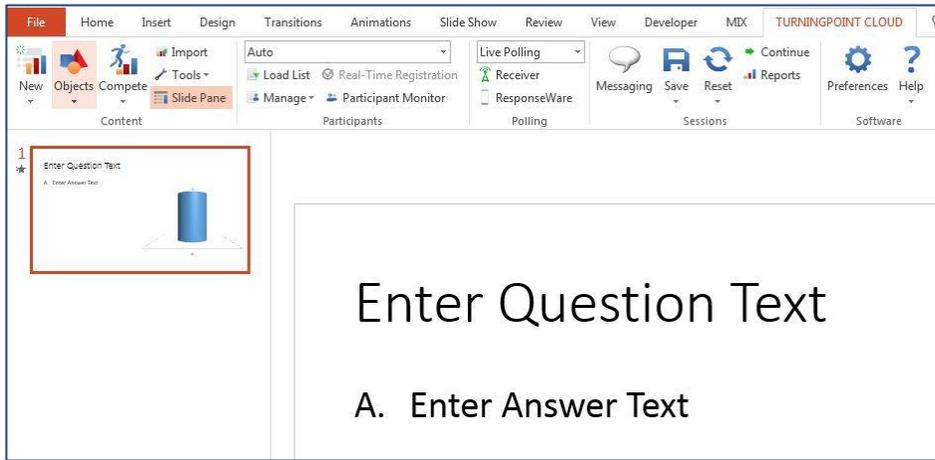


Figure 3: New TPC Question Slide

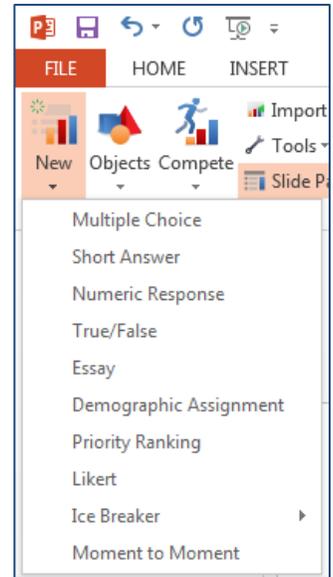


Figure 2: TPC Question Types

Question Types and Options

The following sections explain each question type, how to set correct answers and the available question options.

There are several question types available:

- **Multiple Choice** - up to 10 answer options
- **Short Answer** - up to 160 characters in the PPT and Anywhere; up to 16 characters in Self-Paced
- **Numeric Response** - up to 16 characters in all three polling environments
- **True/False**
- **Matching** - up to 10 answer choices; not supported in PPT Polling
- **Essay** - up to 160 characters in all three polling environments
- **Demographic Assignment** - up to 10 answer choices
- **Priority Ranking** - up to 10 answer choices

Multiple Choice

1. Select **Multiple Choice** from the **Question Type** drop-down menu. (Figure 9)
2. Enter the question text and answer text. (Figure 3)
3. Select the correct answer (if applicable) under the **Scoring Options** of the **TPC Slide Pane**. (Figure 4)
 - **NOTE:** The Options Menus may be minimized upon first opening TPC. Simply click the triangle to the left to expand. →
4. Adjust the Question, Polling and Scoring options as necessary.

Question Options

- Anonymous - A question marked anonymous does not track participant list information when polling.
- Bullet Format - The bullet format for the answer choices can be changed from the drop-down menu.
- Multiple Responses - Multiple responses allow participants to send more than one response to a question. When this box is checked the following options may be set: Response Limit, Allow Duplicates and All or Nothing Scoring.

Polling Options

- Show Results - When checked, the chart is displayed after polling.
- First Response Only - When checked, TurningPoint Cloud only accepts the first response sent by each participant.
- Correct Answer Indicator - A correct answer indicator allows participants to view the correct answer(s) after polling has been closed.
- Countdown Timer - A countdown timer provides participants with a visual cue that polling is about to close as it counts down to zero. When the countdown expires, the countdown timer disappears and polling is automatically closed.
- Response Grid - The response grid displays the participant name by default. As the participants respond, the corresponding box will change color. If polling with an auto list, it is recommended to change the response grid text to Device ID Only in the preferences. As the participants respond a Device ID will appear in the box.

Scoring Options

- Correct Point Value - The point value of the correct answer(s) can be set by entering a value in the box provided.
- Incorrect Point Value - The point value of the incorrect answer(s) can be set by entering a value in the box provided.
- Speed Scoring - When checked, point values will decrease relative to the time polling is kept open.
- Show Advanced Scoring - When checked, the answer value and the point value are both displayed. The point value can be changed by entering a new value in the box provided.

The screenshot shows the 'TPC Slide Pane' configuration interface. It is divided into several sections:

- Question Options:** Includes checkboxes for 'Anonymous' and 'Multiple Responses'. Below is a 'Bullet Format' dropdown menu set to 'A, B, C, D'.
- Polling Options:** Includes checkboxes for 'Show Results' (checked), 'First Response Only', 'Correct Answer Indicator', 'Countdown Timer', and 'Response Grid'.
- Scoring Options:** Includes input fields for 'Correct Point Value' (set to 1) and 'Incorrect Point Value' (set to 0). Below these are checkboxes for 'Speed Scoring' and 'Show Advanced Scoring'.
- Answer Choices:** Four dropdown menus labeled A, B, C, and D, each currently set to 'No Value'.

Figure 4: TPC Slide Pane

Short Answer

1. Select **Short Answer** from the **Question Type** drop-down menu. (Figure 9)
2. Enter the question text. (Figure 10)
3. Enter a keyword(s) for the correct answer (if applicable) under the **Scoring Options** of the **TPC Slide Pane**. (Figure 11)
 - Multiple keywords should be separated with a semicolon.
4. Adjust the Question, Polling and Scoring options as necessary.

NOTE: The following symbols are supported: . , \ " ? @ # \$ % ^ & * () _ + - = / < > [] { } £ € √

Numeric

1. Select **Numeric** from the **Question Type** drop-down menu. (Figure 9)
2. Enter the question text. (Figure 10)
3. Enter a value for the correct answer under the **Scoring Options** of the **TPC Slide Pane**. (Figure 11)
 - **IMPORTANT:** Enter a minimum and maximum value in the boxes provided. All responses within this range will be marked correct.
4. Adjust the Question, Polling and Scoring options as necessary.

True/False

1. Select **True/False** from the **Question Type** drop-down menu. (Figure 9)
2. Enter the question text. (Figure 10)
3. Select **True**, **False** or **No Correct** as the correct answer under the **Scoring Options** of the **TPC Slide Pane**. (Figure 11)
4. Adjust the Question, Polling and Scoring options as necessary.

Matching

To set up a matching question, a list of matches is paired with a list of choices. Participants submit the choices in the order that corresponds to the matches.

1. Select **Matching** from the **Question Type** drop-down menu. (Figure 9)
2. Select the number of matches from the Matches drop-down menu.
3. Select the number of choices from the Choices drop-down menu.
4. Enter the correct answers under the **Scoring Options** of the **TPC Slide Pane**. (Figure 11)
 - **NOTE:** Each correct answer choice needs to be separated by a semicolon. For example, "a; c; d". Correct answers may also be assigned by selecting the correct answer choices that corresponds to the matched item.
5. Adjust the Question, Polling and Scoring options as necessary.

Essay

1. Select **Essay** from the **Question Type** drop-down menu. (Figure 9)
2. Enter the question text. (Figure 10)
3. Adjust the Question, Polling and Scoring options as necessary.

Demographic Assignment

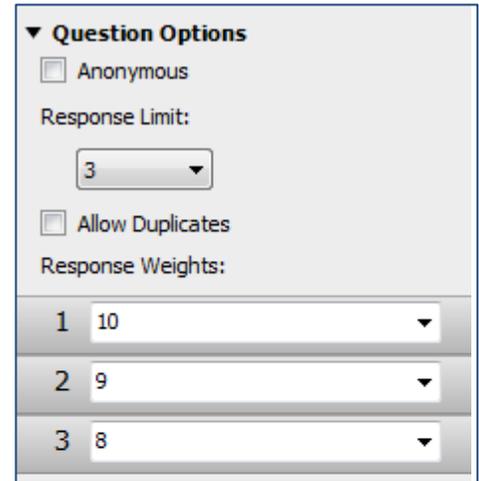
A demographic assignment question can also be used to assign participants to teams for competitions.

1. Select **Demographic Assignment** from the **Question Type** drop-down menu. (Figure 9)
2. Enter the Demographic Assignment text and answer choices. (Figure 10)
3. Adjust the Question, Polling and Scoring options as necessary.

Priority Ranking

Items are ranked by the participants and then scored based on response weights.

1. Select **Priority Ranking** from the **Question Type** drop-down menu. (Figure 9)
2. Enter the Priority Ranking text and answer choices. (Figure 3)
3. Set the Response Weight (Figure 5) for each response by selecting a value from the **Question Options** menu of the **TPC Slide Pane**. (Figure 4) Enter a value from 0 to 99999. Repeat for the remaining answers.
4. Adjust the Question, Polling and Scoring options as necessary.



The screenshot shows the 'Question Options' panel. It includes a checkbox for 'Anonymous', a 'Response Limit' dropdown set to '3', and a checkbox for 'Allow Duplicates'. Below these are 'Response Weights' for three items: Item 1 with a weight of 10, Item 2 with a weight of 9, and Item 3 with a weight of 8.

Item	Response Weight
1	10
2	9
3	8

Figure 5: Response Weight

Task #3: Adding Objects in PPT Polling

Objects can be added through the TPC ribbon to a PPT slide to enhance and customize the polling experience for users.

This section covers the following topics:

- **Correct Answer Indicator**
- **Inserting a Correct Answer Indicator**
- **Inserting a Chart/Changing the Chart Type**
- **Inserting a Countdown Timer**

For a complete list of Objects, refer to the TPC PPT Polling User's Guide, beginning on page 55.

<http://tinyurl.com/TPC-PPT-Polling-UG>

Correct Answer Indicator

A correct answer indicator allows participants to see the correct answer or answers after polling is closed. The indicator appears during a presentation when the slide is advanced after displaying the chart.

IMPORTANT: A correct answer must be set **before** a correct answer indicator can be inserted on a polling slide.

Inserting a Correct Answer Indicator

1. Select the polling slide.
2. From the TPC ribbon click the **Objects**  button.
3. Mouse over **Correct Answer Indicator** and select the desired indicator. (Figure 6)

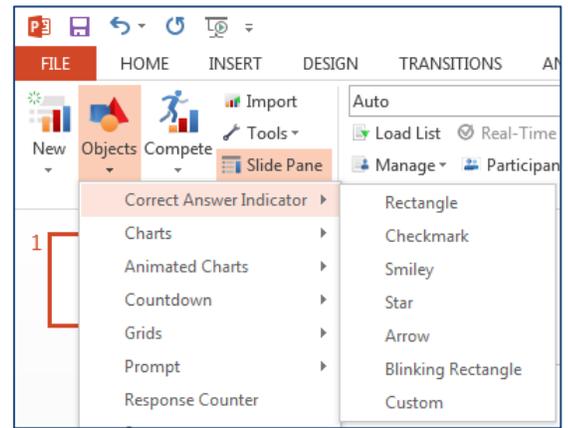


Figure 6: Correct Answer Indicator Menu

There are seven types of **Correct Answer Indicators** available. (Figure 7)

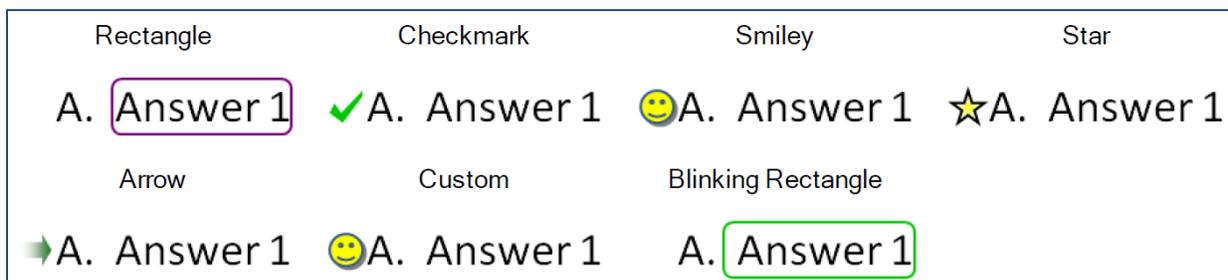


Figure 7: Correct Answer Indicator Options

A custom answer indicator can be a BMP, JPG, GIF, PNG or JPEG file.

TIP: Correct answer indicators can be formatted like regular PowerPoint objects. Right-click on the object and select a formatting option from the menu.

NOTE: To change the current correct answer indicator on the slide, select a different correct answer indicator from the Objects menu. To remove the correct answer indicator, simply delete the object from the slide.

Inserting a Chart/Changing the Chart Type

A chart displays the results of participant responses. The default chart type and display options, such as labels and value, can be defined in the Preferences. For more information on how to set a default chart type, refer to the [TPC PPT Polling User's Guide](#), page 71.

1. Select the polling slide.
 - TIP:** Select more than one slide by holding down the Ctrl or Shift key on the keyboard.

2. From the TPC ribbon click the **Objects**  button.
3. Mouse over **Charts** and select the desired chart. (Figure 8)

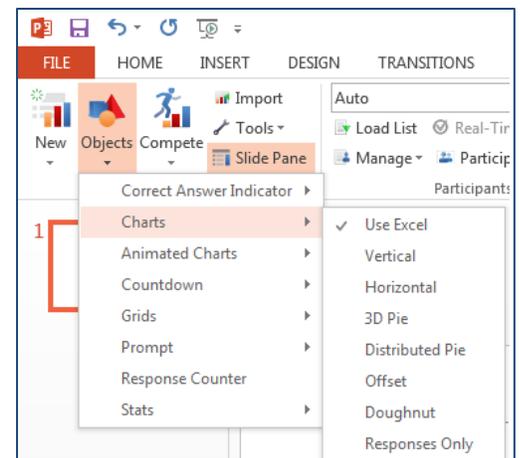


Figure 8: TPC Charts Menu

There are seven **Chart** types available. (Figure 9)

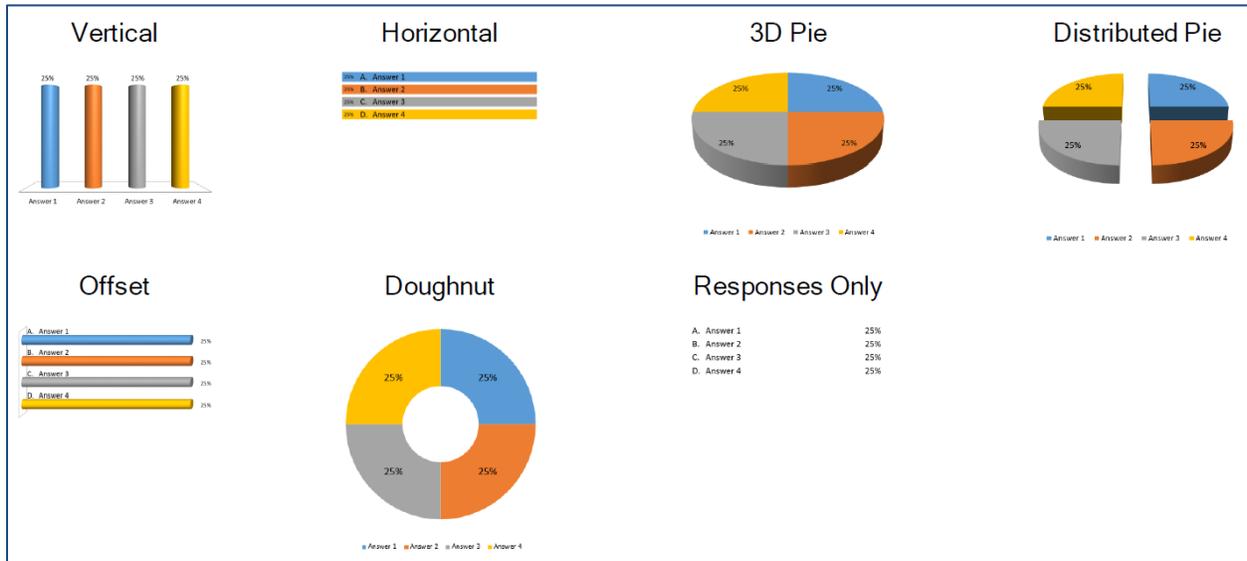


Figure 9: TPC Chart Options

NOTE: To change the current chart on the slide, select a different chart from the Objects menu. To insert a Graph chart or to change the current chart on the slide to a Graph chart, uncheck Use

Excel from the Objects menu. Click the **Objects**  button, mouse over Charts and select the desired chart. The colors of Graph charts can be edited from the Slide Preference Pane. The colors of Excel charts can be edited from PowerPoint Chart Tools. To remove the chart, simply delete the object from the slide.

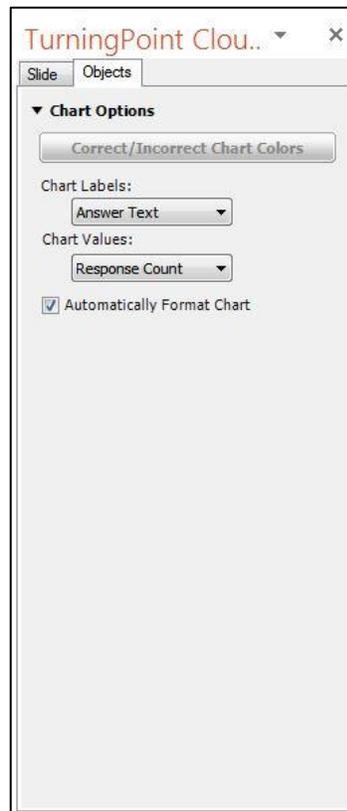
Chart & Slide Preferences

Clicking a chart on a polling slide displays the chart preferences on the Slide Preferences Pane. The chart labels and values can be adjusted without having to open the TurningPoint Cloud Preferences window.

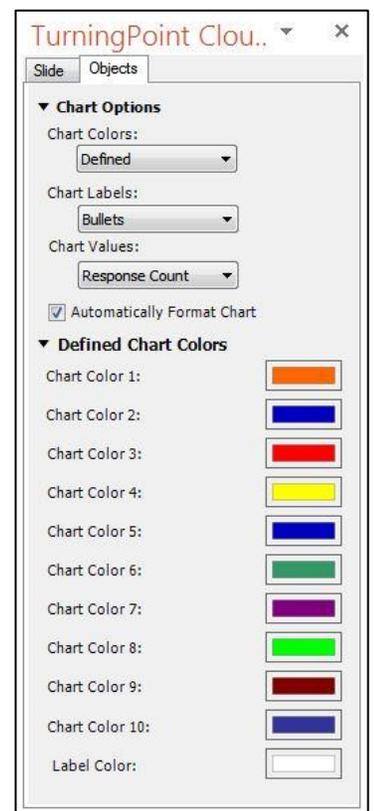
NOTE: The colors of Graph charts can be edited from the Slide Preference Pane. The colors of Excel charts can be edited from PowerPoint Chart Tools.

On a Graph chart, select a color scheme from the drop-down menu to determine what colors will be used during the presentation. There are three options available:

- PowerPoint Scheme- Uses the selected PPT color scheme
- Defined- Uses user-defined chart colors.
- Correct/Incorrect- Applies green for correct answers and red for incorrect answers.



Excel Chart



Graph Chart

Inserting a Countdown Timer

A countdown timer provides participants with a visual cue that polling is about to close as it counts down to zero. When the countdown expires, the countdown timer disappears and polling is automatically closed.

For more information on how to automatically include a countdown timer on each polling slide, refer to the [TPC PPT Polling User's Guide](#), page 71.

1. Select the polling slide.
2. From the TPC ribbon click the **Objects**  button.
3. Mouse over **Countdown** and select the desired countdown timer. (Figure 10)

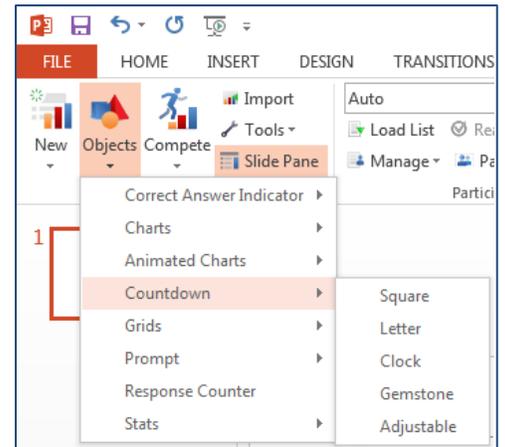


Figure 10: Countdown Menu

There are five **Countdown** timers available. (Figure 11)

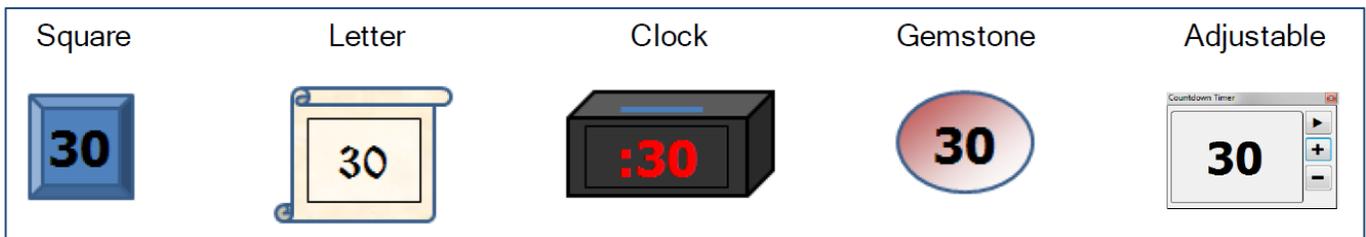


Figure 11: Countdown Options

NOTE: The Adjustable countdown timer inserts a placeholder  on the slide. During the slideshow it displays as above.

NOTE: To change the current countdown on the slide, select a different countdown from the Objects menu.

To remove the countdown, simply delete the object from the slide.

4. To adjust the time or add a sound to the countdown timer, click the countdown timer and adjust from the Slide Preferences Pane. (Figure 12)
 - a. To adjust the time, enter a value into the Countdown Seconds box. A valid entry is 1 - 999.
 - b. To add a sound, click , browse to the location of the sound file and click Open.

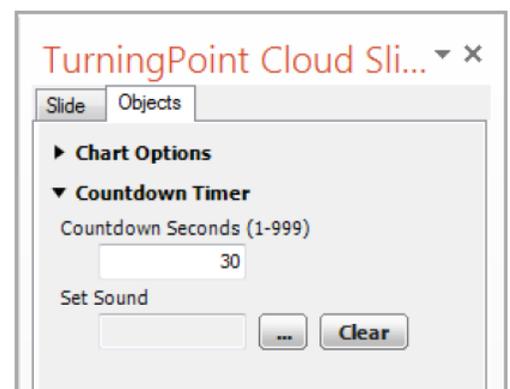


Figure 12: Countdown Properties

Chapter 2: Question Lists

Objectives – Tasks

- ❖ Task #1: Creating a New Question List
- ❖ Task #2: Importing CPS Lessons as Question Lists

Task #1: Creating a New Question List

When creating a question list, the preferences can be saved and used as a template for future question lists.

1. Select the **Content** tab.
2. Click **Content**, mouse over **New** and select **Question List**.
 - a. The Question List Info window opens. (Figure 13)
3. Enter a **name** and a **brief description** for the question list.
4. Click the arrow next to **Preferences** to expand the window and adjust the options as necessary in the Content and Polling sections.

TIP: Save the preferences as a preset for other question lists. Click Save as Preset, provide a name, click Add and then Save. The next time a question list is created, select the name from the Use Preset drop-down menu.

5. Click **Save**.
 - a. The **Question List Editor** is displayed. (Figure 14)
6. Select the **question type** from the drop-down menu that matches your exam.
7. Enter the **correct answer** in the field provided.
8. Repeat steps 6 - 7 as many times as necessary.
9. Optionally, questions may be added, deleted, duplicated or rearranged within the question list.
 - a. **To add a question**, select a question, click Question on the toolbar and select Add. (Or, select a question and press Ctrl + N on the keyboard.) The new question will be added directly below the selected question.
 - b. **To delete a question**, select a question, click Question on the toolbar and select Delete. (Or, select the question and press the Delete key on the keyboard.)
 - c. **To duplicate a question**, select a question, click Question on the toolbar and select Duplicate. (Or, select a question and press Ctrl + D on the keyboard)

Figure 13: Question List Info Window



TPC Video Tutorial:
[Creating a Question List](#)

TIP: Duplicating questions can speed up the question list creation process if there are a multitude of questions with similar formatting. When a question is duplicated, the question, scoring and polling options are duplicated as well.

- d. **To rearrange the order of the questions**, click the area to the left of the question number and drag the question to the new location.



Figure 14: Question List Editor

10. Click **Save** and **Close** to save the question list.

Editing Question List Content

Now that a question list has been created, question and answer text, question options, scoring options and polling options can be assigned. The HTML Editor allows for advanced formatting of pictures, special characters, subscripts, superscripts and hyperlinks. Questions can also be added, deleted or duplicated for quick authoring.

- **NOTE:** For question lists to be used as answer keys, simply select a question type and assign a correct answer for each question. Question and answer text is not necessary.

Prerequisites

A new question list must be created or opened for editing. To open a question list for editing, select the Content tab, select a question list and click Edit Question List on the Question List Overview screen.

1. Select a **question**.
2. Select a **question type** and the corresponding **question options** from the drop-down menus.
3. Optionally, set the **Question**, **Scoring** and **Polling Options** in the right panel. Click the arrow next to the category to view the available options.

NOTE: Polling options do not apply to Self-Paced Polling.

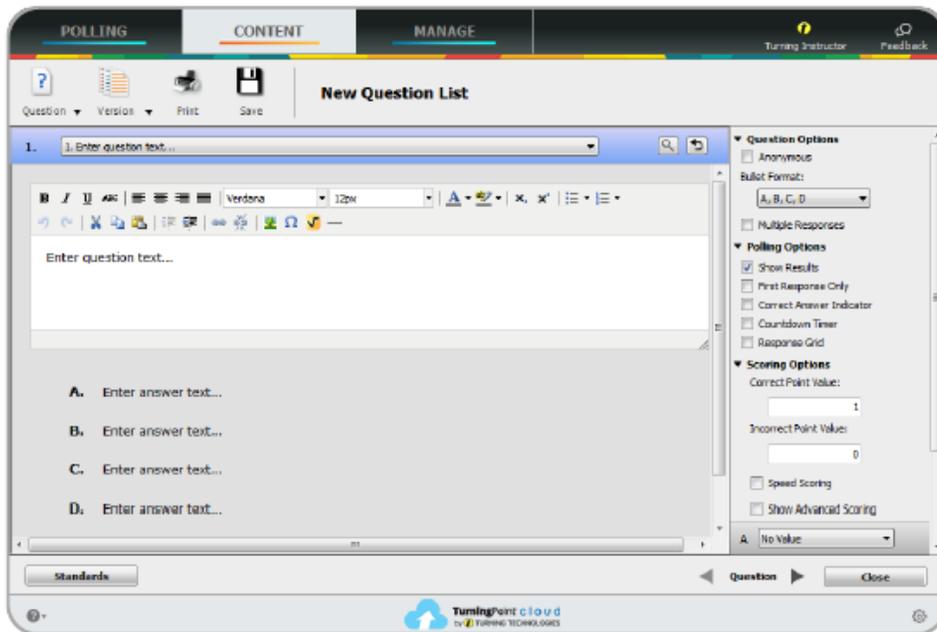


Figure 15: HTML Editor

4. Click the pencil icon to the right of the question.
 - a. The **HTML Editor** opens. (Figure 15)
5. Select the **question** or **answer text** and enter the **new text**.
 - a. Use the **HTML Editor toolbar** (Figure 16) to enhance the question or answer text.

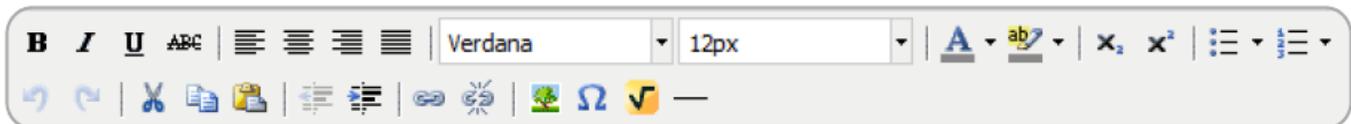


Figure 16: HTML Editor Toolbar

- b. The icons and drop-down menus on the first row of the toolbar are for **text editing**. Adjustments can be made to text alignment, font, size, color, highlight, subscript, superscript and bullet options.
- c. The icons on the second row of the toolbar include **undo**, **redo**, **cut**, **copy**, **paste**, **indent** and **hyperlinks**.
- d. Click the **Insert image**  icon to include a picture in the question or answer options.
- e. Click the **Insert custom character**  icon to select a special character.
- f. Click the **Insert equation**  icon to include an equation in the question or answer options.
 - The WIRIS Editor (Fig 17) opens in Internet Explorer. It may be necessary to click Allow blocked content in order to view the equation editor. After the equation has been created, click Accept to place the equation in the question or answer text.



Figure 17: WIRIS Equation Editor

Printing a Question List

There are three printing options available when printing a question list:

- Student Copy- The student copy contains the question and answer choices.
- Teacher Copy- The teacher copy contains all of the question and answer choices along with the correct answers and standards (if applicable).
- Answer Key- The answer key contains the correct answers.

Prerequisites

A new question list must be created or opened for editing. To open a question list for editing, select the Content tab, select a question list and click Edit Question List on the Question List Overview screen.

1. From the Question List Editor toolbar, click the **Print** icon.
 - a. The Question List Print Options window is displayed.
2. Select **Student Copy**, **Teacher Copy** or **Answer Key**. (Figure 18)
3. Click **Print**.

NOTE: Click **Preview** to view the file before **printing** or to **save it as a PDF**

4. Click **Save** and **Close** to return to the Question List Overview screen.

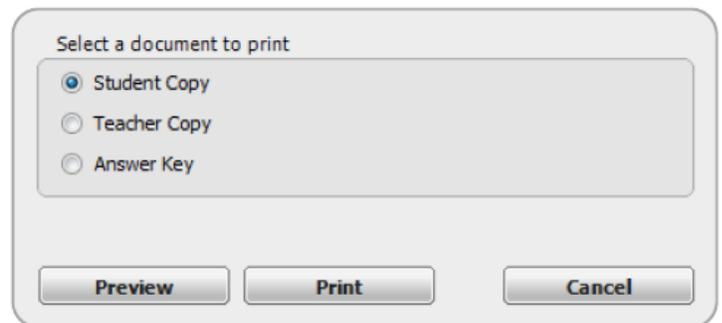


Figure 18: Question List Print Options

Task #2: Importing CPS Lessons as Question Lists

To begin the process of importing question lists from CPS to TPC, bring up the CPS program on your computer. Each question list must be exported and then imported one-at-a-time. **Multiple files will not convert into TPC.**

1. From the CPS lesson list (Fig 19), select the questions you wish to have converted. This lesson was locally generated in CPS, but any CPS lesson will work the same way.

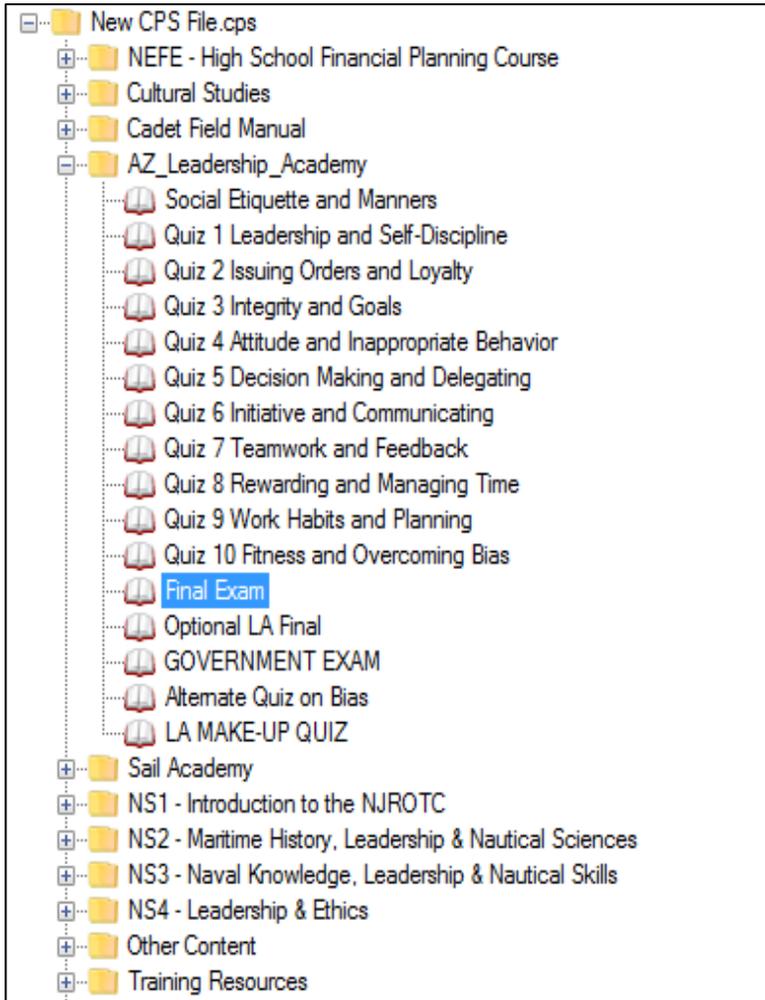


Figure 19: CPS Lesson List

- a. After selecting the file to export, press the Export option (Fig 20) from the top toolbar:

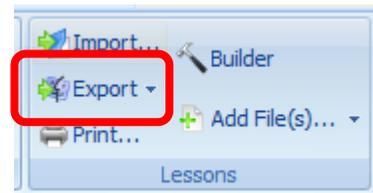


Figure 20: Export option

- b. When you press the Export button on the toolbar, two options will appear in a pull-down menu. Select "OTHER".
- c. After selecting "OTHER", a window will pop-up (Fig 21) asking you to save the file with a name. In the case of this example, we will use "FINAL EXAM AZLA".
- d. You will notice that the file type will default to *.cxm and cannot be changed. Recommend using the TPC Content folder to save your *.cxm files exported from CPS.

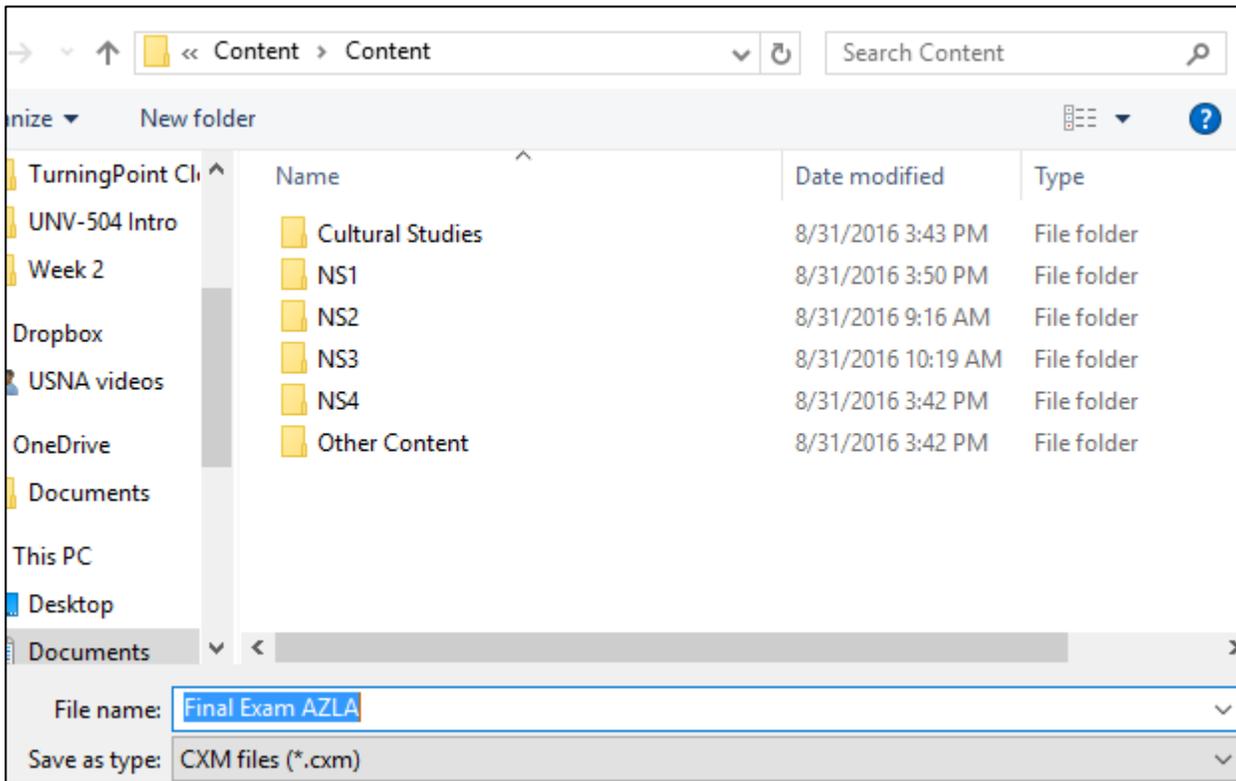


Figure 21: CPS Export view

- e. To save time, it is recommended you export all of the files you wish to convert and place them into the TPC Content folder prior to beginning the import process to TPC. This will save a lot of time from switching between CPS and TPC for each question list you want to import.

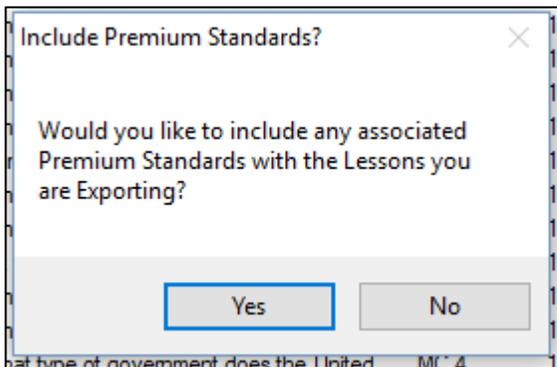


Figure 22: Premium Standards Window

2. Once you select "SAVE" at the bottom of the pop-up screen, the Include Premium Standards pop-up will appear. (Fig 22)
 - a. Select "YES" only if you assigned standards to the locally generated questions you wish to export to TPC.
 - b. For most locally generated questions, standards are not assigned unless the school or district has mandated that you do so. If this is the case, select "NO" and the process will save your file to the TPC content folder.
4. Once you have exported all of the files you want to crossover, login to TPC from the Turning RF+ receiver.
 - a. From the TPC Dashboard, select the "CONTENT" tab at the top of the page and then the "Content" pull-down menu. (Fig 23)

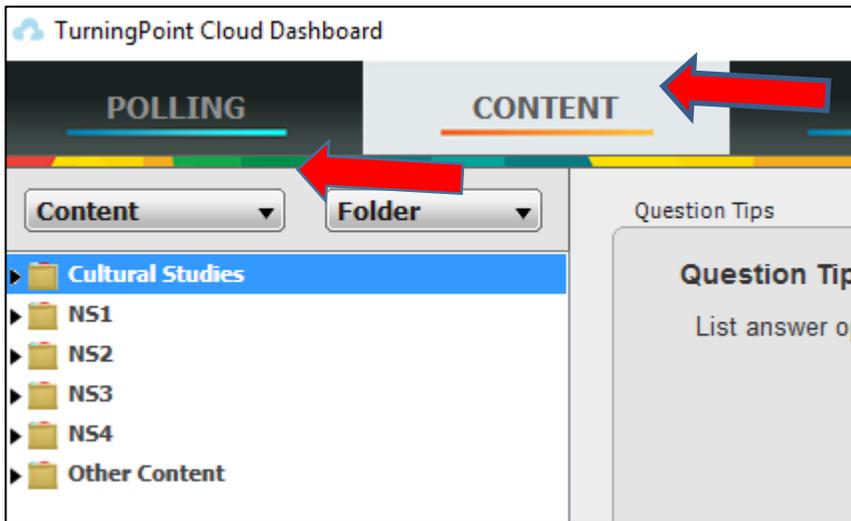


Figure 23: TPC Dashboard – Content Tab

- b. Select “CONVERT EXAMVIEW/CPS FILE” from the pull-down menu and the following window will appear. (Fig 24)

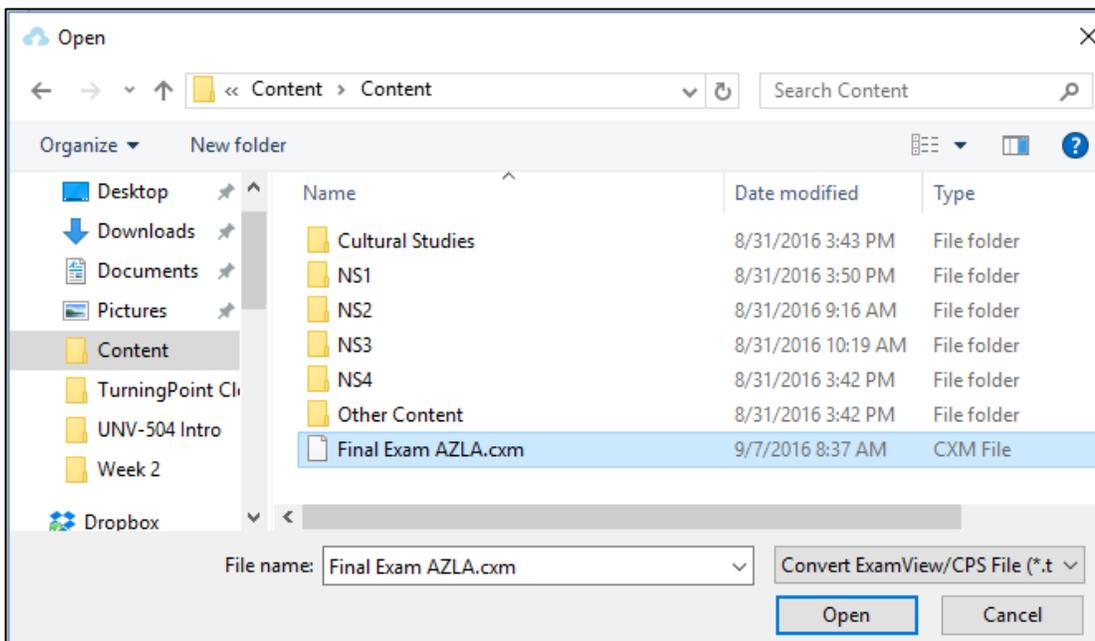


Figure 24: Convert ExamView/CPS Window

- c. Select the saved file from CPS with the *.cxm extension and press “OPEN” The conversion process will save your new TPC content with the same file name.
5. Once all of your conversions are complete, you can access each test (now called Question Lists) in the CONTENT folder.

From this point, you can engage the new Question Lists in PPT Polling, Anywhere Polling or Self-Paced Polling.

Chapter 3: Competitions

Competition slides keep track of the participants or teams with the most points and fastest responses. There are several slide types available for competitions.

Objectives – Tasks

- ❖ Task #1: Team Assignment
- ❖ Task #2: Participant Leader Board
- ❖ Task #3: Team Leader Board
- ❖ Task #4: Team MVP Board
- ❖ Task #5: Fastest Responders
- ❖ Task #6: Racing Leader Board
- ❖ Task #7: Wager

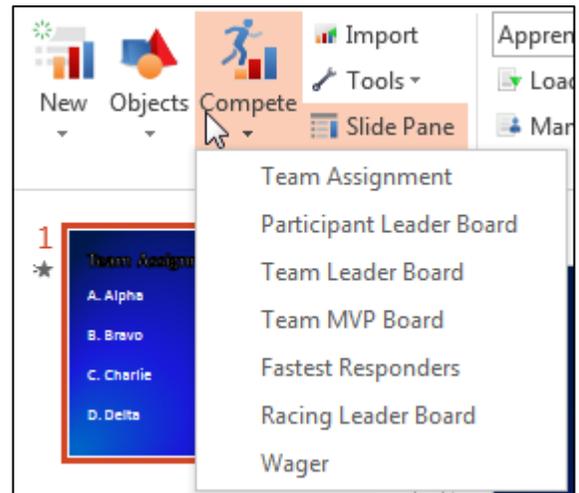


Figure 25: Competitions in TPC Ribbon

A team assignment slide contains a question text box, an answer text box that allows for up to 10 answer choices and a chart. The team assignment slide assigns participants to teams for competitions and is also considered a demographic slide.

Team Assignment Slide Preferences: (Fig 26)

Demographic Options

- Demographic Grouping - Categorize the demographic options for easier reporting.
- Use in Competition - The answer options become teams and can be used in team competitions. When unchecked, the slide is no longer considered a Team Assignment slide.
- Save to participant list - The competition information is saved to the current participant list.

Question Options

- Bullet Format - The bullet format for the answer choices can be changed from the dropdown menu.

Polling Options

- Automatically Open Polling - When checked, polling automatically opens when the slide is shown. When unchecked, the slide needs to be advanced to open polling.
- Show Results - When checked, the chart is displayed after polling is closed.
- First Response Only - When checked, TurningPoint Cloud only accepts the first response sent by each participant.

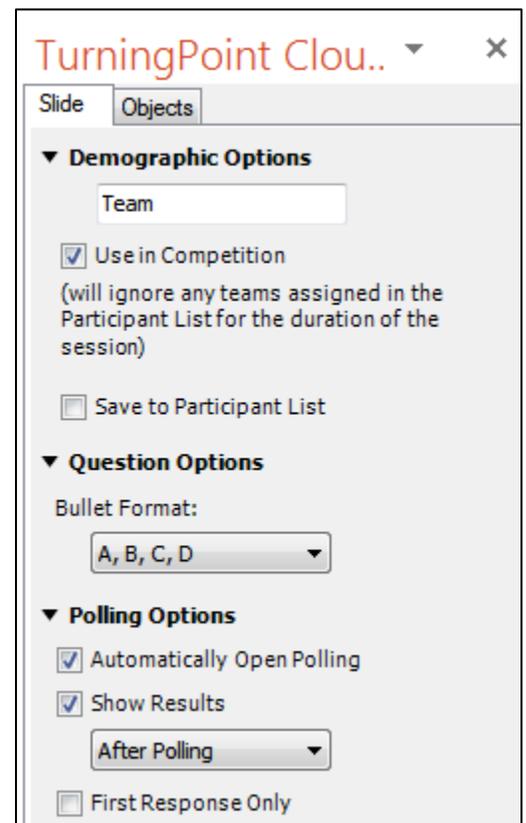


Figure 26: Team Assignment Slide Preferences

TPC Benefit #6: TPC's engaging and intuitive gaming functions allow ALL students to participate in clicker games, rather than just one per team. PLUS, the software is smart enough to average all participant's scores in case of uneven teams as well as track speed!

Task #2: Participant Leaderboard

A participant leader board displays the top individual participants ranked by their total points. This slide updates dynamically after each question. Press the tab key on the keyboard to view more participants in the participant list.

Participant Leader Board Slide Preferences:

- Display participant
- Number to Display
- Score Calculation

Points	Participant	Points	Participant
2	Adams, J		
2	Monroe, J		
1	Jefferson, T		
1	Washington, G		

Task #3: Team Leaderboard

Points	Team	Points	Team
2.5	Team Two		
2	Team One		

The **Team Leaderboard** displays teams ranked by their total points. Team scoring works by calculating the point total for all of the participants on a team and then dividing it by the number of participants. The slide updates dynamically after each question. Press the tab key on the keyboard to view more team scores.

Team Leader Board Slide Preferences:

- Number to Display
- Score Calculation
- Include teams with points <1

Task #4: Team MVP

The **Team MVP** board displays the individual participant on each team with the most points. This feature requires the use of a participant list, teams and correct answers. The slide is updated dynamically after each question.

Team MVP Board Slide Preferences:

- Display participant
- Number to Display
- Score Calculation
- Include teams with points <1

Points	Team	Participant
3	Team One	Adams, J
3	Team Two	Monroe, J

Task #5: Fastest Responders

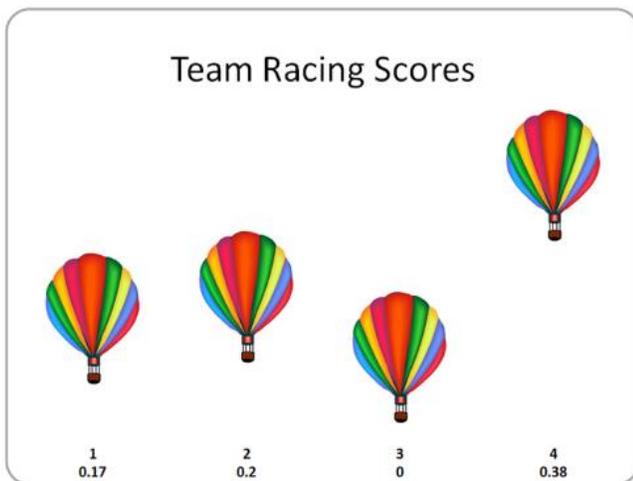
The fastest responders slide displays the individual participants who responded correctly and fastest to the most recent question. This feature requires a correct response or point value and is updated dynamically after each question. Press the tab key on the keyboard to view more fastest responders.

Fastest Responders Slide Preferences:

- Display correct responders only
- Display participant
- Number to Display

Seconds	Participant	Seconds	Participant
1.68	Brown, Harrison		
2.107	Richardson, Lenore		
2.619	Schoop, Gary		
4.043	Jones, Jon		
5.858	Smith, Sally		
6.447	McBride, Jessica		
7.889	Johnson, Mark		
8.118	McBride, Jennifer		
8.608	Schwartz, Lucas		
9.414	Simpson, Lily		

Task #6: Racing Leader Board



The racing leader board slide presents a visual representation of the team scores. An image to represent the teams is selected in the Slide Preferences Pane. When the slide is advanced, the images move in relation to the number of points earned.

Racing Leader Board Slide Preferences:

- Number to Display
- Score Calculation
- Animated Image
- Animation Speed
- Animation (direction)

Task #7: Wager

The wager slide allows participants to wager a percentage of their points on the next question slide. If the participants fail to correctly answer the question, the amount of points wagered is lost. If the participants successfully answer the question, they are awarded that percentage of points. If there is a correct answer value for the question, participants are also awarded those points in addition to the points wagered.

Wager Slide Preferences:

- Automatically Open Polling
- Bullet Format

What percentage of your current points would you like to wager on the next question?

- A. 0%
- B. 25%
- C. 50%
- D. 75%
- E. 100%

Appendix 1: Messaging

Participants can send feedback to the instructor by using the Send Message function on the ResponseCard NXT, QT Device or through the ResponseWare application while polling is open.

IMPORTANT

Compatible receivers for ResponseCard NXT and the Messaging feature are RF 02, 03 and 04.
Compatible receivers for the QT Device and the Messaging feature are RF 03 and 04.

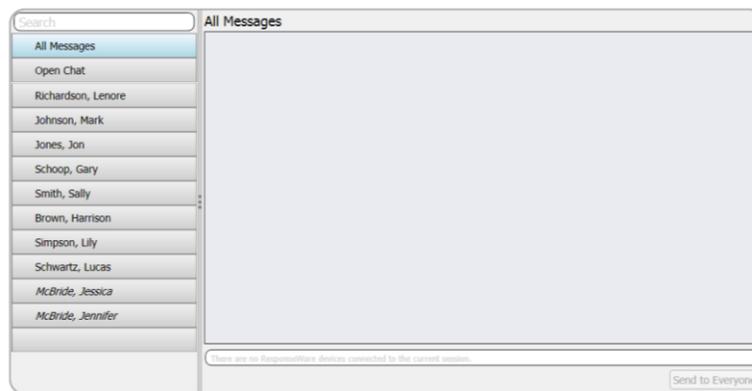
NOTE

ResponseCards RF 02 and 03 can also send feedback, however the ? symbol appears in the *Messaging* window instead of a message. To send feedback, participants must press the ? key on their device.

Prerequisites

Prior to viewing the *Messaging* window, enable the messaging function by clicking the Preferences icon on the TurningPoint Cloudtoolbar. Select Software from the left panel. Select *Allow User Messaging* below the Administration panel.

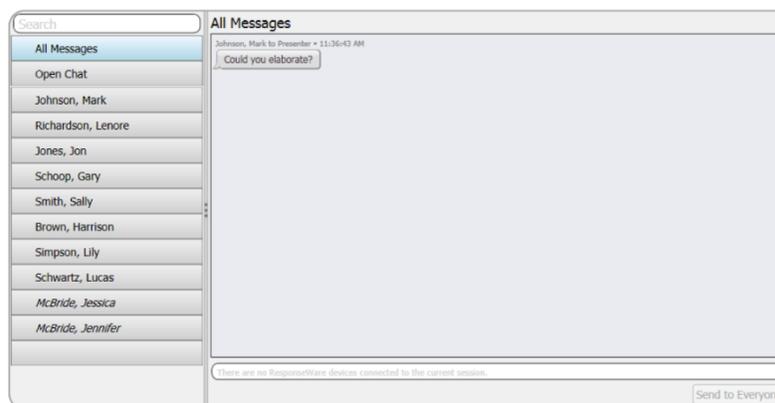
- 1 Click the **Show/Hide Messaging**  button from the showbar.
The *Messaging* window opens.



NOTE

Replies can only be sent to participants using the ResponseWare application. An established ResponseWare connection is required.

- 2 To send a reply to a particular participant, select the participant's name/User ID/Device ID from the left panel. Enter a response in the right panel and click **Send to**.



- 3 To send a reply to all participants, select the **Open Chat** button in the left panel, enter a response in the right panel and click **Send to Everyone**. Only ResponseWare users receive the reply.

Appendix 2: Content Creation & Additional Resources

For those that would like to learn more about TPC, create their own interactive content, or dive deeper into gaming, here are some excellent resources:

<http://tinyurl.com/TPC-UG>

TurningPoint Cloud

User Guide for PC

6.1

<http://tinyurl.com/TPC-Training>



The screenshot shows a welcome page for TurningPoint Cloud. At the top left is the TurningPoint Cloud logo, which consists of a blue cloud with a white arrow pointing upwards. Below the logo is the text "TurningPoint cloud". To the right of the logo, the word "Welcome" is displayed in a large font. Below "Welcome" is a paragraph of text: "We want you to get the most out of TurningPoint Cloud. Whether you're new to the software or hoping to learn more, the below resources were designed for your success." Below this text are three rectangular buttons with icons and text. The first button has a calendar icon and the text "SEARCH SUPPORT / SUBMIT SUPPORT TICKET". The second button has a document icon and the text "USER GUIDE". The third button has an icon of two people and the text "INSTRUCTOR-LED TRAINING CLASSES".

<http://tinyurl.com/TPC-QS-Guide>



TurningPoint Cloud

Quick Start Guide