

Customizing “Your Parts Store”

PartScript allows you to **buy wholesale, sell at retail prices you set, and offer free shipping.**

Setting Your Retail Category Price Factors

Enter Notification Email Address

- Click **Find a Customer** (link above search bar). Click **View Store Account** (green button).
- Click **Edit**. Enter your **Email** address in the **Notification Email** field to receive an order confirmation when any order associated with the store is placed.

Enter Retail Category Price Factors

- Set prices for Appliance/HVAC, Electronics, Lawn & Garden, Vacuum, Fast Moving Parts.
- Enter **Retail Category Price Factors** – to set a category at 110% of MSRP, enter 1.10.

Helpful Hardware

Helpful Hardware
Helpful Hardware
137 N Oak Park Ave
Suite 214
Oak Park, IL 60301
Tel. 708-358-1111
wholesale@UH6789.com

Edit

Helpful Hardware

First Name: Helpful
Middle Initial:
Last Name: Hardware
Company Name: Helpful Hardware
Address One: 137 N Oak Park Ave
Address Two:
City: Oak Park
State: ILLINOIS
Zip Code: 60301
Contact Number: 708-358-1111
Store Web Address: http://www.helpfulhardv
Email: wholesale@XX6789.com
Notification Email:
Store Number: 123456

Retail Category Price Factors
Price factors are used to determine the retail price shown.
Retail Price = MSRP * Price Factor

Appliance / HVAC:	1.20	(example: 1.25)
Electronics:	1.10	
Lawn & Garden:	1.20	
Vacuum:	1.05	
Fast Moving Parts:	1.05	

☐ **Allow Free Ship to Store**
Free Ship To Store option will appear to Retail Customers when a Retail order is over \$90.
Your store will be billed at wholesale shipping rates:
• \$7.99 for a Retail order whose Member Price is \$90 or less.
• \$4.99 for a Retail order whose Member Price is between \$90.01 and \$150.00.
• \$FREE for a Retail order whose Member Price is above \$150.00.

☐ **Allow Free Ship to Store**
Free Ship To Store option will appear to Retail Customers when a Retail order is over \$90.

Setting Your Free Ship to Store Option (Applies to Retail Orders Only)

Allow Free Ship To Store

- Check the box, **Allow Free Ship to Store**, to allow **retail customers** to have orders shipped free to the store.

Important: Store will be billed separately at wholesale shipping rates for charges. A wholesale shipping chart is included in the Welcome Kit and can be found in the Resource Library, accessible from your account screen when you log in.

- Click **Update Account**.

Things To Remember

- Store account settings can be changed at any time.
- Please consider local market conditions when setting retail prices.
- Wholesale orders must be delivered to store address.
- We do not store credit card information.