

PLEASE expand the screen for optimum viewing.

Good morning.

This is a tutorial from the Bellevue University Test Center which will guide you in the process to schedule a test.

First go the bellevue.edu site.

Log in to BRUIN.

Under Student Resources select Test Center Help.

Click on Schedule a Test form.

Two red ribbons open.

Select the second ribbon to schedule an online class test or a Make-up Test.

Fill in your personal information.

Fill in the course information.

Select from the drop down menu the type of test you are trying to take.

Schedule the day, the time, and the location you wish to test.

Submit your test request. A member of the Test Center Team will confirm your appointment.

If you need assistance or have a question, please call the Bellevue University Test Center at 402-557-7428. You may also email testing@bellevue.edu.