

# PHEP BP1 Performance Measures: Data Collection and Aggregation Tool (DCAT) Training

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# Objectives

- ❑ Explain the purpose of the DCAT
- ❑ Explain PHEP Performance Measures
- ❑ Understand which BP1 PHEP Performance Measures (PMs) apply to the DCAT
- ❑ Understand how to use the DCAT
- ❑ Relevant BP1 reporting deadlines

## **Purpose of the DCAT**

- ❑ To provide local health departments with standardized tools to collect and report BP1 PHEP performance measure data**
- ❑ Using the CDC provided tools will allow IDPH to aggregate the data collected for reporting the information back to the CDC**
- ❑ Data resulting from the use of the tools can be used to identify areas needing improvement.**

# Understanding Performance Measures

- ❑ In years past, reported information was mostly in narrative form: not standardized and not easy to evaluate
- ❑ **For Budget Period 1, the CDC developed performance measures which are based upon the 15 PHEP capabilities and 8 HPP capabilities. The guidance document for the performance measures is **PHEP Cooperative Agreement BP1 Performance Measures Specifications and Implementation Guidance****
- ❑ These performance measures provide a standard numerical method of gauging how fully a capability can be implemented and provides a method to measure progress from reporting period to reporting period.
- ❑ The CDC can then demonstrate to legislators the value of funding preparedness activities based upon progress towards meeting the performance measures.

# Performance Measures Applicable to DCAT

## PHEP Measures – Reporting for BP1 Mid-Year and End of Year

- ❑ PHEP 5.2: Identify Role with Partners (LHDs)
- ❑ PHEP 6.2: Share Epidemiological/Clinical Data (LHDs)
- ❑ PHEP 7.2: Define Role with Partners (LHDs)
- ❑ PHEP 11.2: Determine Role with Partners (LHDs)
- ❑ PHEP 14.2: Deployment Safety and Health Program (LHDs)
- ❑ PHEP 15.2: Managing Volunteers (LHDs)

# Performance Measures Applicable to DCAT

Additional PHEP Measures for BP1 End of Year that apply only to the 12 CDC selected counties:

- ❑ PHEP 1.1: Identification of Key Organizations
- ❑ PHEP 1.2: Community Engagement in Risk Identification
- ❑ PHEP 1.3: Community Engagement in Public Health Preparedness Activities
- ❑ PHEP 1.4: Community Engagement in Recovery Planning

## **How to use the DCAT**

- ❑ The tools consist of Excel spreadsheets: one Excel spreadsheet for each Capability's performance measures**
- ❑ IDPH distributes the LHD data collection tool(s) to local health departments through their regional ERCs**
- ❑ Local health departments collect all relevant data and enter it into the appropriate Excel spreadsheet**
- ❑ Local health departments rename and return the completed Excel spreadsheets back to IDPH via their regional ERC.**

# Timeline

**The timeline for DCAT use is as follows:**

- ❑ Train LHDs on the tools via Webinar on 11/28**
- ❑ ERCs will provide LHDs with the tools on 11/28**
- ❑ November 28, 2012 – January 4, 2013 LHD's complete data entry and return the completed spreadsheets to their regional ERC.**
- ❑ ERCs will track submission and make sure spreadsheets are named properly (save each spreadsheet with your health department name, Capability and BP 1 Mid Year Performance Measures, e.g., "Silvia County Information Sharing BP 1 Mid Year Performance Measures")**

# Miscellaneous

- ❑ Each Excel spreadsheet has a clarification page which is intended to answer questions you may have about the performance measures. The pages in the guidance document for that particular performance measure are listed here as well.
- ❑ Yes/No questions can only be answered by using the drop down menu to answer “yes” or “no.” If you cannot answer a question with 100% assurance the answer is “yes”, then answer it as “no.”
- ❑ When completing 14.2, Responder Safety and Health, “responder” refers only to public health agency staff.

# Next Steps

- ❑ At this time, the CDC states these performance measures will be collected on an annual basis throughout the project period (BP1-BP5) with BP1 being the exception.
- ❑ BP1 requires Mid-Year and End-of-Year reporting. BP1 Mid-Year data will be considered baseline data, against which, future data will be compared to measure progress
- ❑ Some additional performance measures not discussed today are required to be collected when you have an event which impacts public health and medical services. At this time, IDPH is working to finalize guidance regarding these performance measures and developing tools for collecting the data.

**Questions?**

**Please contact your ERC  
as questions arise.**